

MAY 11 2021

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 13<sup>th</sup> day of April, 2021, the Commissioners' Court of Panola County, Texas met in a Regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** Commissioner David A. Cole gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

Mr. Butch Marsalis expressed his appreciation to the Commissioners and their road and bridge crews for the work they've done cleaning up the County after the recent tornado.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record a change in status for Andy Holloway from Welder with the Panola County Road and Bridge Department, Precinct #1 to 911 Rural Addressing Coordinator effective April 12, 2021 at the rate of \$20.09 per hour.

**ROAD & BRIDGE**

- a. None

**MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of March 2021.
- b. To approve and record 2021 Budget Amendment No. 8.
- c. To approve and record Pro-Rata Tobacco Settlement Distribution County Expenditure Statement - 2021.
- d. To record January, February and March 2021 Fund Balance Reports for Panola County Auditor's Office.
- e. To record January, February and March 2021 Treasurer's Reports for Panola County Treasurer's Office.
- f. To record Panola County Sheriff's Office Nonconsent Towing Service Rotation Rules.

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Patrol Deputy Quade Davis; PCSD Detention Officer Haley Grimsley; PCSD Detention Officer Chance Haynie; PCSD Detention Officer Colton McNair; and Panola County Clerk Bobbie Davis.

Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to accept a total loss settlement offer for 2013 Chevrolet Tahoe 4 X 4 Police 8 cyl. 5.31L Sport Utility Vehicle, VIN 1GNSK2E04DR227899 in the amount of \$16,402.00; and authorize the County Auditor to transfer title to Travelers Insurance. The motion carried unanimously. SEE INFORMATION ATTACHED.
8. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve an agreement between Charles Bailey and Panola County for usage of land for the purpose of disposing of trees and debris from the tornado on March 27, 2021. SEE AGREEMENT ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an Agreement between Jeffrey D. Crooks and Panola County for usage of land for the purpose of disposing of trees and debris from the tornado on March 27, 2021. The motion carried unanimously. SEE AGREEMENT ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve an Agreement between Rex Green and Panola County for usage of land for the purpose of disposing of trees and debris from the tornado on March 27, 2021. The motion carried unanimously. SEE AGREEMENT ATTACHED.
11. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve Texas A & M Agrilife Extension Office job description for the position of Secretary. The motion carried unanimously. SEE JOB DESCRIPTION ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve Exhibit "D" to Agreement for Vending Machine Services dated January 13, 2003. The motion carried unanimously. SEE INFORMATION ATTACHED.
13. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to appoint Jim Payne to the NET RMA Board retroactive to February 1, 2021. The motion carried unanimously. SEE INFORMATION ATTACHED.

14. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve the purchase of a New Holland C345 Compact Track Loader from Bane Machinery, BuyBoard contract #597-19 for use by Panola County Road and Bridge Department, Precinct #3. The motion carried unanimously. SEE QUOTE AND INFORMATION ATTACHED.
15. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve Panola County Purchasing Procedures. The motion carried unanimously. SEE PROCEDURES ATTACHED.
16. Closed Session was not necessary.
17. No action taken.

The meeting adjourned at 1:42 PM.

Dated this 13<sup>th</sup> day of April, 2021.

LeeAnn Jones  
 LeeAnn Jones, County Judge, Panola County, Texas

5-11-21  
 Date

State of Texas  
 County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for April 13, 2021.

Bobbie Davis by Rakesha Hicks  
 Bobbie Davis, County Clerk

May 11, 2021  
 Date

